

# SPECIAL ALERT



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## **Update from the California Student Aid Commission**

September 29, 2016

GSA 2016-35

TO: Financial Aid Administrators

FROM: Catalina G. Mistler Cotalina G. Mistler

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SUBJECT: WebGrants System Availability and Processing Update

This Special Alert from the California Student Aid Commission (Commission) announces an important system update taking place on **Thursday, September 29, 2016**. All web systems (WebGrants, WebGrants for Students, Dream Act Application, and Chafee Application) will be placed in a read-only status during this process.

#### **2017-18 Dream Act Application**

• The 2017-18 California Dream Act Application is scheduled to be available beginning Saturday, October 1 at 12:00 a.m.

### **September Month-End Processing**

- To accommodate the release of the 2017-18 California Dream Act Application, the Commission must proceed with the weekly and month-end processing prior to October 1.
- The system will be placed in a read-only mode from Thursday, September 29 at 5:00 p.m. through Friday, September 30, at 9:30 a.m. for month-end processing.
- All Grant Roster files must be uploaded into the WebGrants System by Thursday,
  5:00 p.m. on September 29<sup>th</sup> in order to be captured in the weekly reconciliation processing.

The Commission appreciates your patience and understanding while the system is unavailable. Please contact the Commission's Institutional Support if you have any questions or need further assistance.

#### Need to contact us?

> Institutional Support phone number: (888) 294-0153

> E-mail: <a href="mailto:schoolsupport@csac.ca.gov">schoolsupport@csac.ca.gov</a>

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